



**SouthGate**  
Property Management



**SouthGate Property Management, L.L.C**  
755 Mormon Trek Blvd  
Iowa City, IA 52246  
Phone 319-339-9320 Fax 319-339-4201

For Office Use ONLY  
Address For Tenancy: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION FOR TENANCY**

Each adult applicant must provide a photo ID and fully complete this application. We collect as many applications as possible. We run credit checks and call references of all applicants. We do not automatically rent to the first applicant; we do rent to the first applicant that best meets our criteria. All prospective tenants 18 years of age and older must complete an application and pay a \$25.00 application fee. We reserve the right to require a co-signer and/or double deposit. Any false information provided may result in immediate disqualification.

**Type of housing looking for:** \_\_\_\_\_ Apartment \_\_\_\_\_ Condo \_\_\_\_\_ Duplex \_\_\_\_\_ House  
\_\_\_\_\_ 1 Bedroom \_\_\_\_\_ 2 Bedroom \_\_\_\_\_ 3 Bedroom \_\_\_\_\_ 4 Bedroom \_\_\_\_\_ First Available  
Location Preferred: \_\_\_\_\_  
Expected Date of Occupancy: \_\_\_\_\_

**Personal Information:**

Name of Applicant: \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ State Issued: \_\_\_\_\_  
Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_  
Current Address: \_\_\_\_\_ City \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_  
How did you hear about us? **www.s-gate.com** **Phone Book** **Daily Iowan** **Press Citizen**  
**Tenant/Friend** **Other** \_\_\_\_\_

Will anyone be living with you? **YES** **NO**  
If yes, please list: Adults \_\_\_\_\_  
Children \_\_\_\_\_

**We require names and addresses of TWO previous Landlords (if applicable):**

Present Landlord: \_\_\_\_\_ Phone # \_\_\_\_\_  
Your Address: \_\_\_\_\_ City \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_  
Dates at this address? \_\_\_\_\_ Rent a month: \$ \_\_\_\_\_  
Reason for moving: \_\_\_\_\_  
Previous Landlord: \_\_\_\_\_ Phone # \_\_\_\_\_  
Your Address: \_\_\_\_\_ City \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_  
Dates at this address? \_\_\_\_\_ Rent a month: \$ \_\_\_\_\_  
Reason for moving: \_\_\_\_\_

**Employment Information (or source of income):**

Employer's Name: \_\_\_\_\_ Phone # \_\_\_\_\_  
Employer's Address: \_\_\_\_\_  
Dates with Employer: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Your Position: \_\_\_\_\_  
Approximate Monthly Income: \$ \_\_\_\_\_ Are you subject to transfer? \_\_\_\_\_  
Income Source #2 \_\_\_\_\_ Approximate Monthly Amount: \$ \_\_\_\_\_

**Non-Relative References:**

Reference: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_  
Reference: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_

**Contact in Emergency:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Parent or Guardian:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Bank Information:**

Name of Bank: \_\_\_\_\_ Address: \_\_\_\_\_

**Vehicle Information:**

Make and Model: \_\_\_\_\_ Year: \_\_\_\_\_ License: \_\_\_\_\_ State: \_\_\_\_\_ Color: \_\_\_\_\_

Are you able to meet the conditions of tenancy that apply to all tenants? If no, who assists you? Name: _____ Program: _____ Phone: _____	<b>YES</b>	<b>NO</b>
Are you on Section 8 Housing? If yes, how long on the program? _____ Name of caseworker: _____	<b>YES</b>	<b>NO</b>
Are you 18 years of age or older? Name: _____ Relationship: _____ Address: _____ Phone: _____	<b>YES</b>	<b>NO</b>
Rent payments ever been late?	<b>YES</b>	<b>NO</b>
Do you smoke?	<b>YES</b>	<b>NO</b>
Ever been evicted?	<b>YES</b>	<b>NO</b>
Ever been arrested and/or convicted of or pleaded guilty or "no contest" to a felony?	<b>YES</b>	<b>NO</b>
Ever been or are you presently an illegal user/abuser of controlled substance?	<b>YES</b>	<b>NO</b>
Ever been arrested and/or convicted of illegal manufacture/distribution of controlled substance?	<b>YES</b>	<b>NO</b>

If yes to any of the above questions please attach a written explanation.

No persons other than those specifically named on this application will be permitted to occupy the dwelling without the written permission of the Landlord. Acceptance of this application by the Landlord is the Applicant's notice to the Landlord of Applicant's interest in renting the dwelling, and gives Landlord permission to check Applicant's references and obtain a credit report in Applicant's name. This shall not constitute a completed agreement to rent the premises. **Both parties also must sign a written Rental Agreement within 48 hours upon approval or the apartment will be given to the next qualified applicant.** I hereby authorize the release of any information regarding my employment, residence, credit, and or criminal history from a law enforcement agency to SouthGate Property Management, L.L.C. and or Tenant Data Services, Inc.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Comments: \_\_\_\_\_